

RULES AND REGULATIONS : TEMPORARY STABLING FACILITY
ARMY EQUESTRIAN CENTRE, (AEC), DELHI CANTT

1. **Eligibility.** The camping facility at Army Equestrian Centre will only authorize to those who are **either member of Indian Polo Association or Equestrian Federation of India.**
2. **Security.** The AEC is located on defence land, hence there is a need to be extra cautious on the aspects of security. All Defence/Para Military contingents, private horse owners and club members are hereby instructed to strictly adhere to the rules and regulations. Any violation of these instructions would render the concerned contingent liable to be asked to vacate the AEC premises forthwith.
3. Entry and stabling within the AEC will be regulated by the Officer-in-Charge of AEC. Contingents Cdr/Private horse owners/Club members will be personally responsible to ensure that only specified area is utilised for camping, stabling and riding. All contingents Cdr/Private horse owners/club members will render a list of personnel attached/employed with respective teams alongwith the request for temporary stabling. The following details will be included :-
 - (a) Police verification in respect of civil employees.
 - (b) Two passport size photographs of civil employees.
4. **Duration.** Temporary stabling facilities at the AEC may be provided as per policy governing stabling at AEC. The duration of stabling would be with reference to the Polo/Equestrian activities.
5. **Procedure**
 - (a) **For entry to AEC.** All Defence/Para Military contingents, private horse owners and club members will render an application as per format attached at Annexure I, 15 days before the arrival of the team at the AEC/ date from which temporary stabling is intended at the AEC. These applications will be addressed to OIC, AEC, B Squadron 61 Cavalry, Delhi Cantt. Documents as mentioned in para 2 above, for all civilian employees, will be enclosed by all private horse owners/ Club members applying for temporary stabling. The following documents will be produced by all Defence/ Para Military Contingents, private horse owners and club members:-
 - (i) Coggins and Glanders negative certificate valid for a minimum of 15 days at the time of entry.
 - (ii) Valid movement order for Army teams.
 - (iii) Certificate/affidavit duly completed as attached at Annexure II.
 - (iv) Passport issued by IPA/EFI.
 - (b) Without above mentioned documents the horses will not be permitted for entering in the AEC stables.
 - (c) **For exit from the AEC.** The following documents will be produced by all Defence/ Para Military contingents, private horse owners and club members :-
 - (i) Coggins and Glanders Negative certificate valid for minimum of 15 days at the time of exit.
 - (ii) No demand certificate issued by the OIC AEC.
6. **Administration.** Local administration will be under the overall supervision of the OIC, AEC. The salient features of the terms and conditions for effective administration are listed below for strict adherence:-
 - (a) Temporary stabling will only be permitted in the area specified by OIC AEC. No permanent structures will be constructed.

- (b) Camping area for respective contingents will be specified by the OIC AEC. Only tentage will be utilised for camping for men.
- (c) Separate area will be earmarked for dumping of hay and litter. The contingent commander will ensure dumping in the nominated area. no hay/litter will be disposed near stabling/ camping area.
- (d) Nominated water troughs will be utilised. Timings as per local orders will be strictly adhered to. Sick horses will not be watered at the trough.
- (e) No contingent will tap electricity.
- (f) Entry and exit of vehicles in to the AEC will only be through the main gate. All vehicles will stop at the main gate for checking and verification.
- (g) Daily orders of local administration will only be pasted on the notice boards at the main gate and the Asiad Tower. No individual communication in this regard will be made.
- (h) Contingent commanders will earmark personnel for collective area cleaning as per timings which will be intimated daily on the Notice Boards.
- (j) Cooking on wood fires is not permitted.

7. **Arboriculture.** All contingents will plant maximum trees in the area as specified by the OIC AEC. Free saplings will be given to every contingent for plantation and maintenance thereafter. No one will cut trees/ branches in the area. Immediate eviction will be resorted to if any case comes to light. No horses will be tied to trees. No support of trees will be taken. No Det/Camp will spoil or cut the environ. Immediate expulsion and action as per exiting law will be enforced.

8. **Discipline.** No liquor is permitted within the AEC. Intoxication, assault or affray will be viewed very seriously and will result in the individual being expelled immediately.

9. **Jurisdiction.** The responsibility as regard safety of men, material and horses is that of the owner. No claim can be made against the camp authorities.

10. **Fire Discipline.** No one is allowed to light fires or smoke within the stabling area. All detachments will be self sufficient in the following:-

- | | | |
|-----|------------------------|-------|
| (a) | Sand bucket | : Two |
| (b) | Water Bucket (20 ltrs) | : Two |
| (c) | Shovel | : Two |

11. **Leasing of Horses.** No private horse owner/contingent will lease out their horses to any individual for daily riding purposes. Any one found indulging in running a private set up would be liable for strict disciplinary action.

12. **Security Deposit.** All contingents temporarily stabling at the Army Equestrian Centre will pay refundable Security Deposit prior to setting up camp as under. The amount is returned after inspecting the camp area by the ZIC, AEC :-

- | | | |
|-----|---------------------------|----------------------|
| (a) | For Defence/Para Military | Rs 5,000/- per camp |
| (b) | Civil Camps | Rs 10,000/- per camp |

13. All horse owners/Army contingents who require to stable their horses at the AEC must process their permission from the AEC office in advance.

14. **Conclusion.** The above rules and regulations clearly lay down the guidelines governing the temporary stabling facility provided at the AEC. The AEC a facility of the Army and no Defence/ Para Military contingents, private horse owners and the Club members has any right on to allow him/them to take claims over this land. The OIC AEC reserves the rights to remove all horses, men and material without any notice.

Annexure I
(Refers to Para 5(a) of
Rules & Regulations)

From,

To,

The Officer-in Charge
Army Equestrian Centre
B Squadron 61 Cavalry
Delhi Cantt 110 010.

Sir,

1. I would request permission to set up temporary stabling and camping at the Army Equestrian Centre for ____ horses and ____ men from _____ to _____.
2. I have read the rules and regulations, governing temporary stabling and camping at the AEC and hereby enclose a certificate/affidavit to abide by the above instructions.
3. I am enclosing the under mentioned documents:-
 - (a)
 - (b)
 - (c)
 - (d)

Dated _____

(Signature of the contingent/
Private horse owner/Club Member)

CERTIFICATE/AFFIDAVIT
TEMP STABLING AT THE ARMY EQUESTRIAN CENTRE, DELHI CANTT

1. I _____ son of Shri _____ am an active member of the IPA/EFI and my membership No. of (name of Club) _____ is _____, (Copy of certificate issued by IPA/EFI is enclosed).
2. I have read the Rules & Regulations for Temporarily Stabling at the Army Equestrian Centre, Delhi Cantt and have fully understood the same. I will comply with the said Rules & Regulations and any other instructions given from time to time.
3. I acknowledge that the temporary stabling facility at the Army Equestrian Centre is being made available from _____ to _____. I will not ask any extension beyond these dates.
4. I also understand that I can be asked to remove my horses/men earlier without assigning any reason. I hereby agree that I will remove my horses/men within 24 hours of being asked to do so.
5. I will be setting up camp for _____ horses and _____ men. A valid coggin, glanders negative and mallein certificate and vet certificate will be submitted to the OIC AEC before entry of my horses in to the AEC.
6. I hereby assure that antecedents of _____ men working for me have been checked and verified by the civil police and there are no adverse report against any of my men entering the Army Equestrian Centre. Certificates to this effect issued by Civil Police in respect all of my civilian employees along with two copy of their photographs are enclosed for records.
7. I understand that no civilian temporarily stabling at the Army Equestrian Centre is permitted to enter any area of surrounding military establishments and any one caught on tress passing surrounding military establishments will be handed over to the civil police for further prosecution. I hereby take full responsibility of my civilian employees and assure that they will not indulge in an act leading to breach of security.
8. I also assure that all members of my contingent/our horses & vehicles will use the main entrance only for entry/exit to the Army Equestrian Centre.
9. The responsibility as regard safety of men, material and horses is mine. No claim will be made against the camp authorities /Army in this regard.
10. The responsibility in regards to maintaining trees/plants within my camp area specified by 2IC, AEC is mine.
11. I will be responsible for cleaning up my camp site when I have to move out from the AEC.
12. I hereby enclose a sum of Rs _____ (Rupees _____ only) vide Local Cheque/Demand Draft No. _____ dated _____ drawn on _____ in favour of **AEC Maint Fund**, as refundable Security Deposit.

Dated _____

(Signature of Contingent Cdr/
Private horse owner/Club Member)

UNDERTAKING

1. I hereby assure that antecedent of _____men, whose particulars are appended below, working for me have been checked and verified by the respective civil police authority and there is no adverse report against any of the men entering the Army Equestrian Centre. Copy of their ID proof are attached.

2. I hereby undertake all the responsibility of the men.

(a)		Photo
(b)		
(c)		
(d)		

(Signature of Camp Owner)
Dated _____2016.